

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Finance Subcommittee (of the School Committee)  
FILED BY: Diane Marobella  
DATE OF MEETING: December 21, 2017  
TIME OF MEETING: 2:00 pm  
PLACE OF MEETING: School Committee Room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

**2:00 P.M.**

1. Comments & Written Statements from the Public
2. Financial Matters
  - a. FY19 operating and capital budgets including review of Finance Committee meeting, budget presentations, schedule of questions to be submitted, and updated capital information
  - b. Multi year projection model
  - c. FY18 FTE reconciliation budget vs actual
  - d. Update on possible permanent site for bus parking
  - e. Update on Loker Kitchen CIP language
3. Administrative Matters
  - a. 2018 Meeting Schedule
  - b. Review Document Management
  - c. Review Budget Calendar
  - d. Receive Updated Status on Various Outstanding Projects by the Business Administrator
4. Future Agenda Topics and Next Meeting Date
5. Approval of Minutes:
  - a. November 2, 2017
  - b. November 30, 2017
  - c. December 7, 2017
6. Matters Not Anticipated by the Chair
7. Comments and Written Statements from the Public

**4:00 P.M.**

**8. Adjournment**

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”